

## SUBMISSION CHECKLIST OF PHCFM

Article ID: 86  
Article URL: <http://www.phcfm.org/index.php/phcfm/editor/submission/86>  
Article Title: The treatment outcomes of tuberculosis among health care workers in a general hospital in Mpumalanga province, South Africa.

### For office use only – Author please see blue section below for guidance

<b>Typed:</b>	<b>Yes</b>	<b>No</b>
MS Word, RTF or Word Perfect	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Font size 12	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.5 spacing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Top and bottom margin: 2.5 cm	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Left and right page margin: 2 cm	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Length of manuscript is not more than 15-20 pages (excluding tables, figures and references) (larger manuscripts can be accepted but incur higher fees)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Comments Typed:** I have changed the margins according to the checklist guidelines

<b>Author details:</b>	<b>Yes</b>	<b>No</b>
Surname (title case)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full first name and subsequent initials (title case)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Qualifications (e.g. BSc, PhD)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Affiliation (eg University, Company & Department)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Telephone number of corresponding author	<input type="checkbox"/>	<input type="checkbox"/>

**Comments Typed:**

<b>Keywords:</b>	<b>Yes</b>	<b>No</b>
At least five keywords appear on title page	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Comments on Keywords:** There are only 3 keywords

<b>Abstract:</b>	<b>Yes</b>	<b>No</b>
Abstract in English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Abstracts do not exceed 250 words	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Abstract structured	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Comments Abstract:** Abstract 371 words

<b>References:</b>	<b>Yes</b>	<b>No</b>
References appear in order, as they appear in the text	<input checked="" type="checkbox"/>	<input type="checkbox"/>
References are in the Vancouver method	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Comments References:**

<b>Images/figures/tables:</b>	<b>Yes</b>	<b>No</b>
N/A		
All images, tables and figures are located	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Images, figures and tables are placed on a separate page after the references, in numerical order, or are uploaded as supplementary files	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tables & Figures are numbered in Arabic numerals (e.g. 1, 2 etc) and have clear descriptive titles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Images are high/fine resolution, print optimised,	<input checked="" type="checkbox"/>	<input type="checkbox"/>

300 dpi resolution in jpeg or gif files

The position of photographs and images is clearly indicated in the text

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**Additional Comments to author:**